

Anglican Church - Diocese of Sydney

Parish	South Head
ABN	51 609 191 340
Church	South Head Anglican Parish

Financial Statements for the year ended 31 December 2022

STATEMENT OF COMPREHENSIVE INCOME

			ACTUAL 2021 \$	ACTUAL 2022 \$	BUDGET 2023 \$
	PRL	NOR	Item No.		
REVENUE					
Offerories & Donations					(not audited)
Congregation offerings			4-1000	238,700	274,529
Donations for the parish (excluding donations for buildings)			4-1100	230,938	262,112
Exempt gifts specifically designated for buildings #			4-1200	3,762	7,417
Other gifts for buildings (eg. maintenance)	E		4-1300	4,000	5,000
Gifts for other restricted funds (eg. organ, technology)			4-1400	-	-
			4-1500	-	-
COVID-19 financial support			4-2000	31,325	4,848
Cash Flow Boost			4-2100	-	-
JobKeeper payments			4-2200	-	-
JobSaver payments			4-2300	31,325	4,848
Grants			4-4000	38,300	24,152
Anglicare	E		4-4100	-	-
Regional Council	E		4-4200	-	-
Other Diocesan organisations	E		4-4300	3,300	-
Commonwealth or State Government agencies	E		4-4400	35,000	24,152
Local Government agencies	E		4-4500	-	-
Property Income			4-3000	444,622	368,930
Lease rental from property not subject to ordinance, not a place of worship & not a ministry residence	13	Ei	4-3100	153,972	164,537
Lease rental from property subject to an ordinance applying a portion outside the parish	18	Ei	4-3120	-	-
Lease rental from a former place of public worship	11	Ei	4-3130	-	-
Lease rental from ministry residences	12	Ei	4-3150	-	-
Licence fees	14		4-3200	125,716	107,137
Casual booking fees	15		4-3300	-	-
Income from columbarium or cemetery	15		4-3400	164,933	97,256
Finance Income	16		4-5000	64,711	68,679
Bank Interest			4-5100	361	156
Investment Income			4-5200	-	-
ACPT Client Fund Income (interest/distribution)			4-5300	64,350	68,523
Income from trading activities			4-7000	41,104	53,218
Ministry Events - gross receipts from each such irregular or infrequent event (see Explanatory Notes for definition)	Ei		4-7100	2,704	8,709
Fundraising Events - gross receipts	Ei		4-7200	-	3,730
Parish Ministry activities - gross receipts from all other ministry activities (see Explanatory Notes for definition)			4-7300	38,400	40,779
Other Income			4-6000	-	24,015
Insurance claims received	E		4-6100	-	24,015
Sundry receipts			4-6600	-	-
LSL received (just the notional stipend portion)	E		4-6630	-	-
Parental Leave Pay (from Centrelink)	E		4-6xxx	-	-
Receipts from within the Parish	E		4-8000	-	-
from other Churches or Funds			4-8100	-	-
TOTAL REVENUE				858,761	818,370
					890,000

The statement of comprehensive income is to be read in conjunction with the attached notes.

- # This account is only to be used for any gift received which is specifically designated for the purpose of -
- the purchase of land,
 - the purchase, construction or renovation of buildings, fixtures or fittings situated on church trust property held for the purposes of the parish, or
 - the reduction of debt undertaken for the purposes of (i) or (ii).

The calculation of '**Net Operating Receipts**' is defined in the *Cost Recoveries Framework Ordinance 2008*

Total revenue (see above)

less exclusions (the 12 line items marked with an "E", 10 in Revenue & 2 in Expense)

less conditional exclusions (the 6 Revenue items marked "Ei" and the 8 Expense items marked "Ee")

- each leased property: Lease income (4-3100, 4-3120 & 4-3130)
- residential leased property: Lease income (4-3150)
- each Ministry event: Ministry event income (4-7100)
- each Fundraising event: Fundraising event income (4-7200)

less direct Expenses (6-7020, 6-7100, 6-7200, 6-7300, 6-7400 & 6-7500)

less Housing benefit provided to ministry staff (6-1155)

less Ministry event expenses (6-8100)

less Fundraising event expenses (6-8200)

less deductions (the 2 line items marked with an "D" in Expenses - see below)

= 'Net Operating Receipts' (used to calculate variable PCR charge & Church Land Acquisition levy)

Income	Expense	
		818,370
		(53,167)
164,537		
	34,657	(34,657)
-	-	-
8,709		
	7,914	(7,914)
3,730		
	-	-
	=	(26,009)
	=	<u>696,624</u>

Anglican Church - Diocese of Sydney

Parish	South Head
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Financial Statements for the year ended 31 December 2022

STATEMENT OF COMPREHENSIVE INCOME (continued)

	PRL	NOR	Item No.	ACTUAL 2021 \$	ACTUAL 2022 \$	BUDGET 2023 \$
EXPENSES						(not audited)
Ministry Staffing						283,000
Stipends & Salaries (gross amount before any stipend sacrifice)			6-1000	301,798	213,882	-
JobKeeper-Topup			6-1100	150,921	118,538	-
Staff benefits & MDBA entitlements (excluding (i) stipend sacrifice and (ii) housing benefit shown in item 6-1155)		E	6-1130	-	-	-
Mortgage repayments, lease payments or housing benefit provided to ministry staff unable to live in a parish-owned ministry residence			6-1150	73,918	67,538	-
Ministry on-costs <i>including superannuation</i> (part of PCR charge)	E2	Ee	6-1155	43,757	-	-
Superannuation for Lay staff			6-1170	30,476	25,654	-
Professional (ministry) development expenses			6-1200	2,727	2,153	-
Parochial Network Costs including insurance (part of PCR charge)			6-1300	-	-	-
Property Receipts Levy			6-1990	-	46,996	54,000
Church Land Acquisition Levy			6-1993	66,757	27,848	14,000
Resources for Ministry			6-1995	14,036	14,353	63,000
Ministry			6-2000	9,673	4,392	5,000
Church services			6-2100	3,580	2,927	3,000
Parish Donations			6-2200	6,093	1,465	2,000
To Christian organisations outside the parish from general parish funds			6-2300	25,440	26,590	28,000
To another Parish from general parish funds	D		6-2310	23,225	26,009	28,000
Gifts & Testimonials	D		6-2330	-	-	-
Hospitality			6-2340	2,215	581	-
Poor Relief			6-2350	-	-	-
Parish Administration			6-2360	-	-	-
Office Expenses			6-3000	179,693	147,700	131,000
Salaries and superannuation of administrative staff			6-3100	46,179	22,601	24,000
JobKeeper-Topup			6-3600	95,250	113,282	94,000
Consumables	E		6-3650	-	-	-
Professional Services			6-4000	-	-	-
Advertising			6-5000	19,890	9,375	10,000
Expenses re Parish Property (& MV) used for Ministry			6-5700	18,374	2,442	3,000
Utilities (council rates, electricity, gas, water, etc)			6-6000	175,299	237,762	459,000
Repairs & Maintenance			6-6100	12,880	10,204	11,000
Improvement Projects (small amounts not capitalised)			6-6200	48,609	66,132	79,000
Interest Paid			6-6300	62,166	133,909	335,000
Lease/Rent paid for Assistant Minister(s) residence			6-6400	-	-	-
Motor Vehicle expenses			6-6500	-	-	5,000
Expenses of property generating income from licence fees			6-6600	-	-	-
Lease/rent payments for a place of public worship	E4		6-6700	51,644	27,516	29,000
Expenses re Parish Property Leased for Income	E1		6-6800	-	-	-
Expenses of property subject to ordinance applying some portion of the income for non-parish purposes			6-7000	86,531	34,657	25,000
Utilities (council rates, electricity, gas, water, etc)	E8	Ee	6-7020	-	-	-
Repairs & Maintenance	E3	Ee	6-7100	11,261	12,397	13,000
Improvement Projects (small amounts not capitalised)	E3	Ee	6-7200	3,892	5,093	5,000
Agency Management Fees	E3	Ee	6-7300	65,205	10,905	-
Interest payments on loans relating to property generating lease or licence income	E3	Ee	6-7400	6,172	6,262	7,000
Expenses related to trading/ministry activities	E5		6-7500	-	-	-
Ministry Events - supplies			6-8000	8,987	7,914	8,000
Fundraising Event - supplies	Ee		6-8100	8,987	7,914	8,000
Parish Ministry activities	Ee		6-8200	-	-	-
Other Expenses			6-8300	-	-	-
Payments within the Parish			6-8800	-	3,832	-
to other Churches or Funds			6-8900	-	-	-
			6-8910	-	-	-
TOTAL EXPENSES				868,214	765,926	1,070,000
NET SURPLUS / (DEFICIT) FOR THE YEAR				(9,453)	52,444	(180,000)
Other comprehensive income				-	-	-
Net change in fair value of investments	movemer		3-2100	-	-	-
Revaluation of land and buildings	movemer		3-3100	-	-	-
Net change in employee liabilities (if not expensed)	movemer		2-1200	-	-	-
TOTAL COMPREHENSIVE INCOME FOR THE YEAR				(9,453)	52,444	(180,000)

The statement of comprehensive income is to be read in conjunction with the attached notes.

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Financial Statements for the year ended 31 December 2022

STATEMENT OF FINANCIAL POSITION

	Item No.	2021 TOTAL \$	2022 TOTAL \$
ASSETS			
Current assets			
Cash assets			
Bank Accounts	1-1000	553,958	470,381
Petty Cash Floats	1-1100	553,958	470,381
	1-1170	-	-
Trust accounts	1-1200	59,317	56,273
Debtors	1-1800	32,822	15,908
Minister's Discretionary Benefits Accounts (MDBA)	1-1900	-	-
Investments	1-2100	3,648,145	3,848,145
Glebe Administration Board	1-2110	-	200,000
Bank Term Deposits	1-2120	-	-
ACPT Client Fund (at fair 'market' value)	1-2130	3,648,145	3,648,145
Total current assets		4,294,242	4,390,707
Non-current assets			
Land (Valuer General's UCV)			
Church	1-3100	17,264,390	17,264,390
Rectory	1-3110	13,911,020	13,911,020
Hall	1-3120	3,013,370	3,013,370
	1-3130	340,000	340,000
Buildings (insurance replacement value)	1-3200	23,757,444	23,757,444
Church	1-3210	16,309,512	16,309,512
Rectory	1-3220	3,708,043	3,708,043
Hall	1-3230	3,739,889	3,739,889
Building Contents, Furniture & Equipment (insurance replacement value)	1-3300	1,882,965	1,882,965
Church	1-3310	1,729,838	1,729,838
Rectory	1-3320	15,567	15,567
Hall	1-3330	137,560	137,560
Other non-current assets	1-4000	-	-
Total non-current assets		42,904,799	42,904,799
TOTAL ASSETS		47,199,041	47,295,506
LIABILITIES			
Current liabilities			
Funds held for on-payment (see note)			
Missions	2-1400	730	33
Payables	2-1100	46,388	88,242
Creditors	2-1110	16,831	14,959
Accruals	2-1150	3,694	47,420
Employee liabilities	2-1200	25,863	25,863
Taxes Summary (net GST payable & PAYG withheld less input tax credits)	2-1300	160	3,379
Owed to Ministers re MDBA balances	2-1900	2,135	2,474
Total current liabilities		49,413	94,129
Non-current liabilities			
Long Service Leave Provision (see note)	2-1210	4,437	4,437
Loans	2-2000	-	-
Bank Loans	2-2100	-	-
Parishioners' Loans	2-2200	-	-
Finance & Loans Board Loans	2-2300	-	-
Total non-current liabilities		4,437	4,437
TOTAL LIABILITIES		53,851	98,566
NET ASSETS		47,145,191	47,196,941
FUNDS			
General funds			
Accumulated Funds	3-1000	-	-
Current Year Surplus / (Deficit)	3-1100	31,680,361	31,670,908
	3-1200	- 9,453	52,444
Asset revaluation reserve (relating to Investments)	3-2100	15,407,655	15,407,655
Net unrealised gains reserve (relating to Land & Buildings)	3-3100	-	-
Restricted funds	3-4000	56,776	56,082
Building Fund	3-4110	9,851	9,851
Organ Fund	3-4120	-	-
Technology Fund	3-4130	-	-
Other funds (specify)	3-4140	-	-
TOTAL FUNDS		47,145,191	47,196,941

The statement of financial position is to be read in conjunction with the attached notes.

Anglican Church - Diocese of Sydney

Parish	South Head
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Financial Statements for the year ended 31 December 2022

Although included in the package of prescribed financial statements because it provides a helpful form of additional disclosure, this Statement is not an essential component of the prescribed financial statements. Its use is particularly recommended where the parish has significant reserves and restricted funds.

STATEMENT OF CHANGES IN FUNDS

	December 2021	Net surplus / (deficit)	Other comprehens. income	Transfers	December 2022
	\$	\$	\$	\$	\$
Unrestricted					
General funds	31,670,908	52,444			31,723,353
Asset revaluation reserve	101,142				101,142
Net unrealised gains reserve	15,306,514				15,306,514
Total unrestricted funds	47,078,564	52,444	-	-	47,131,008
Restricted					
Building fund	56,776		- 694		56,082
Organ fund	9,851				9,851
Technology fund					-
Other funds (specify)					-
Total restricted funds	66,627	-	- 694	-	65,933
Total funds	47,145,191	52,444	- 694	-	47,196,941

	December 2020	Net surplus / (deficit)	Other comp. income	Transfers	December 2021
	\$	\$	\$	\$	\$
Unrestricted					
General funds	31,680,361	- 9,362			31,670,999
Asset revaluation reserve	101,142	-	-		101,142
Net unrealised gains reserve	13,329,460	-	1,977,054		15,306,514
Total unrestricted funds	45,110,963	- 9,362	1,977,054	-	47,078,655
Restricted					
Building fund	32,227	-	24,549		56,776
Organ fund	9,851	-	-		9,851
Technology fund	-	-	-		-
Other funds (specify)	-	-	-		-
Total restricted funds	42,078	-	24,549	-	66,627
Total funds	45,153,040	- 9,362	2,001,603	-	47,145,282

The statement of changes in funds is to be read in conjunction with the attached notes.

Anglican Church - Diocese of Sydney

Parish	South Head
ABN	51 609 191 340
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Financial Statements for the year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS

ENTITY INFORMATION

The parish of **South Head** is an unincorporated body established by the Synod of the Anglican Church Diocese of Sydney. It is registered with the Australian Charities and Not-for-profits Commission and is recognised as a "basic religious charity".

SUMMARY OF ACCOUNTING POLICIES

The accounting policies which have been adopted in the preparation of these Financial Statements (which comprise the Statement of Comprehensive Income and the Statement of Financial Position) are:

(a) Basis of Preparation

The Financial Statements have been drawn up as special purpose financial statements for distribution to the parishioners of the parish of **South Head**. The wardens of the parish have applied the following accounting policies in the preparation of the Financial Statements –

- (i) The Financial Statements have been prepared on the cash/accrual *[delete whichever not applicable]* basis of accounting using the historical cost convention, except as affected by the policies below.
- (ii) Apart from the standards relating to measurement the other Australian accounting standards have not been applied except as stated below.
- (iii) These policies have been consistently applied and, except where there has been a change in the accounting standards, are consistent with those of the previous year.

(b) Revenue Recognition

Revenue is recognised when the parish is entitled to the income and the amount can be quantified with reasonable accuracy. Generally offertories and donations are recognised when received. Revenues are recognised net of the amount of goods and services tax (GST) payable to the Australian Tax Office.

(c) Asset valuation

Buildings and building contents, furniture and equipment are stated at replacement value for insurance purposes. Land is shown at Valuer General's valuation. Investments are shown at fair (market) value.

(d) Changes in the value of land and buildings and investments

Changes in the unimproved capital value of land and the insurance replacement value of buildings and contents are shown as a revaluation in the statement of comprehensive income and are reflected in the funds section of the statement of financial position. The net change in the fair (market) value of investments is shown as a revaluation in the statement of comprehensive income and is reflected in the funds section of the statement of financial position.

(e) Employee Benefits

Liabilities for employee benefits in relation to wages, salaries, annual leave and sick leave represent present obligations resulting from employees' services to year end. They are measured at the amounts expected to be paid when the liability is settled. Adequate provision has also been made to cover any liability for long service leave for lay ministry staff and other support staff.

(f) Income tax

The Parish is a charitable institution and has been endorsed as exempt from income tax.

(g) Goods and services tax

Revenues, expenses and assets are recognised net of the amount of GST except where the amount of GST incurred is not recoverable from the Australian Tax Office, in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

MOVEMENT IN FUNDS HELD FOR ON-PAYMENT

	Opening balance	Received during the year	Paid during the year	Closing balance
Missions	\$	\$	\$	\$
Anglicare	730		730	-
Nungalinga		20,900	20,900	-
Andrew Buchanan (CMS)		1,800	1,800	-
BCA		33		33
Total	730	22,733	23,430	33

MOVEMENT IN FUNDS HELD FOR PROVISION FOR EMPLOYEE LONG SERVICE LEAVE

	Opening balance	Provided this year	Received from employers	Paid during the year	Closing balance
Long Service Leave Provision	\$	\$	\$	\$	\$
Employee 1 (tenure)					
Employee 2 (tenure)					
Employee 3 (tenure)					
Total	-	-	-	-	-

Anglican Church - Diocese of Sydney

Parish	South Head
ABN	51 609 191 340
Church	South Head Anglican Parish

WARDENS' AND TREASURER'S REPORT TO THE PARISHIONERS

In our opinion, the financial statements of **South Head Anglican Parish South Head** for the year ended 31 December 2022 have been –

- (a) properly drawn up so as to give a true and fair view of the receipts and payments during the year and the assets and liabilities at the end of the year, and
- (b) comply with the provisions of the *Parish Administration Ordinance 2008*.

In our opinion the Property Income Worksheet has been prepared in accordance with the provisions of the *Property Receipts Levy Ordinance 2018*.

Warden's name (print) Signature

Warden's name (print) Signature

Warden's name (print) Signature

Treasurer's name (print) Signature

Date

Contact person for enquiries (Diocesan copy only) -

name	email	phone (office hours)

WARDENS' DECLARATION

in relation to obligations under the Australian Charities and Not-for-profits Commission (ACNC)

Parish	South Head
ABN	51 609 191 340
Entity Name	South Head Anglican Parish

Is the above ABN/entity the main or only entity used by the parish? (Y/N) ☐

Has the parish complied with all notification and reporting obligations to the ACNC in respect of the above entity, and any other registered entities controlled by the parish? (Y/N) ☐

ACNC reporting obligations include -

Promptly (within 60 days, or 28 days if revenue >\$250k) notifying any change in -

- the membership of your parish council,
- the legal name of your parish, or
- the address or contact person(s) details for your parish?

Lodging the Annual Information Statement each year before the following 30 June.

Please identify any such other entities.

ABN	Legal name

Is the main or only parish entity entitled to remain a Basic Religious Charity (BRC)? (Y/N) ☐

BRCs are exempt from certain requirements under the ACNC legislation, including -

- mandatory governance standards,
- requirement to prepare and lodge audited/reviewed annual financial reports,
- requirement to include financial information in Annual Information Statements.

Factors that will disqualify your parish from being a BRC include -

- If the main or only parish entity is endorsed to operate a Deductible Gift Recipient (DGR) fund or funds and the aggregate DGR fund revenue in the current year is more than \$250k.
- If the main or only parish entity received Commonwealth or State Government grants and the annual total of such grants received during the current year or either of the 2 prior years was more than \$100k.

Warden's name (print) Signature

Warden's name (print) Signature

Warden's name (print) Signature

Date

INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

To the parishioners of

South Head Anglican Parish **South Head**

Report on the annual Financial Statements

I have reviewed the accompanying Financial Statements of **South Head Anglican Parish** which comprise the Statement of Comprehensive Income, the Statement of Financial Position and the Notes to the Financial Statements for the year ended 31 December 2021.

I have also reviewed the Property Income Worksheet which has been prepared in accordance with the provisions of the *Property Receipts Levy Ordinance 2018*.

Wardens' responsibility for the annual Financial Statements

The wardens of the church/parish are responsible for the preparation and fair presentation of the Financial Statements in accordance with the *Parish Administration Ordinance 2008*. This responsibility includes establishing and maintaining internal control relevant to the preparation of the Financial Statements that are free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Assurance Practitioner's responsibility

My responsibility is to express a conclusion on the Financial Statements based on my review. I conducted my review [in accordance with Standard on Review Engagements ASRE 2400 *Review of a Financial Report performed by an Assurance Practitioner Who is Not the Auditor of the Entity*.] in order to state whether, on the basis of the procedures described, anything has come to my attention that causes me to believe that the Financial Statements are not presented fairly, in all material respects, in accordance with the Parish Administration Ordinance 2008. [ASRE 2400 requires me to comply with the requirements of the applicable code of professional conduct of a professional accounting body.]

A review of the Financial Statements consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable me to obtain assurance that I would become aware of all significant matters that might be identified in an audit. Accordingly I do not express an audit opinion.

Conclusion

Based on my review, which is not an audit, nothing has come to my attention that causes me to believe that the Financial Statements of **South Head Anglican Parish** do not give a fair view of the income and expenses of **South Head Anglican Parish** for the year ended 31 December 2021 and the assets and liabilities as at that date, in accordance with the *Parish Administration Ordinance 2008*.

Assurance Practitioner's signature Name (print)

Date of the Assurance Practitioner's review report Qualification (if applicable)

Assurance Practitioner's address
phone number (w)

Note: An independent assurance practitioner who is not a member of a professional accounting body may delete [the words in red in square brackets].